All Piedmont College students, no matter where they are located, have full library privileges at the Arrendale Library and at the Athens Campus Library, including book borrowing, reference assistance, interlibrary loan, computer lab use, and access to online resources. Hours of operation for the Arrendale Library and the Athens Campus Library are posted on the Library’s web site: http://library.piedmont.edu/hours/ Whenever the Library is open, someone is available to assist you!

**Ask a Librarian! Service**

The *Ask a Librarian!* service allows researchers to correspond easily with librarians via email. It is ideal for questions about research techniques, website navigation, troublesome citations, or how to use various library resources. A librarian will usually reply to your message within 24-48 hours. For more complex questions, you may be contacted by phone. You can also chat with a librarian using the chat widget located in the bottom-right corner of our homepage. This service is generally available during business hours and on the weekends.

**LibGuides**

Click on the LibGuides tab on the Library’s homepage and you can find subject research guides, course support guides, and other useful resources. You can browse the site by topic or search it by keyword.

Education students at all levels are particularly encouraged to take a look at the LibGuides named *Education Research and Resources*, *Online Reference Books for Education*, *Working Online*, *Student E-Mail Accounts*, *Journals & Magazines*, and *Working at Other Libraries*. Some will provide technical information about your working environment, such as how to access resources off-campus; others will offer valuable research advice specific to the Education discipline which will guide you in finding the best information to support your research.

**Off-Campus Access to Research Services**

If you are using the Library’s online services from an off-campus location, you will need to sign in as a Piedmont College student. Your username and password will be the same as those you use for other Piedmont College-related accounts.

**Research Resources for Education**

- **Education Source** offers an international array of English-language periodicals, monographs, yearbooks, and more to meet the research needs of education students from undergraduate to doctoral levels, professionals, and policy makers. It covers all sectors of education – early childhood to higher education – as well as all educational specialties, such as multilingual education, health education, and testing and assessment. Also covers curriculum and instruction, as well as administration, policy, funding, and related social issues. Education Source combines over 4 million citations/abstracts from 1929 to the present, with full-text articles from over 1,700 scholarly journals and professional magazines. Texts of over 550 monographs are also included. Linking to full-text articles in other services is provided.

- **SAGE Premier** includes full-text articles from 1999 to the present from all 500+ journals published by SAGE Publications, one of the leading publishers of scholarly journals in the social sciences. This resource also includes citations/abstracts for all articles from the beginning issue of each journal through 1998; those articles may be obtained through Interlibrary Loan. It is
important to search SAGE separately because the Library does not subscribe to a citation/abstract service that indexes many of the SAGE journals.

- **Education Journals in JSTOR** is a full-text archive of over 250 major scholarly journals in the field of education. All issues of each journal are available from the journal's beginning issue. In the case of journals still being published, the most recent 3 to 5 years are not included. (You can use the Journal Locator to determine whether you have access to recent issues.)

- **ERIC** stands for “The Educational Resource Information Center” and is one of the most valuable sources for research in education, largely due to its inclusion of the ERIC Documents, the discipline’s “gray literature” (i.e., work that has not been published commercially). All documents are available as full-text from 1993 to the present, as are about 60% of the documents from 1966 to 1992.

- **Education in Video** provides video programming developed specifically for training and developing both novice and experienced teachers. Every student of education knows that reading about education theory in the abstract is a dramatically different experience than applying that knowledge in the classroom. With Education in Video students can observe the intricacies of behavior that define effective teaching styles. Video content includes demonstrations, lectures, documentaries, and primary-source footage of students and teachers in actual classrooms. In-depth and special-topic videos enable teachers to expand their knowledge and link abstract theories to real-world situations.

- **ProQuest Education Journals** gives users access to hundreds of top educational publications, including more than 600 titles in full text. Covers not only the literature on primary, secondary, and higher education but also special education, home schooling, adult education, and hundreds of related topics.

- **PsycInfo** provides citations/abstracts to the scholarly literature of psychology from 1887 to the present. It covers all aspects of psychology, including educational psychology, human growth and development, and cognition. The service provides all full-text articles, from the first issue to the present, from all of the journals published by the American Psychological Association, along with many other scholarly journals in psychology.

- **Mental Measurements Yearbook, with Tests in Print** offers full-text information about and reviews of all commercially published English-language standardized psychological and educational tests included in the printed versions of the Mental Measurements Yearbooks.

- **WorldCat** is a comprehensive catalog of the books, videos, and other materials held by over 15,000 domestic and international libraries. Most books available at U.S. libraries can be borrowed through interlibrary loan.

- **CQ Researcher** explores “trending” issues in depth each week, including current bibliographies. Topics range from social and teen issues to environment, health, education, and science and technology. The archive is from 1991 to the present.

- **For K-12** compiles a group of resources containing information services, like Britannica Elementary, that have both content and interface tailored to users of a particular reading and experiential level.

**The MAYFLOWER Catalog**
The Arrendale Library’s online catalog is called the MAYFLOWER, and can be accessed through the Library’s homepage. The catalog contains records for all of the Library’s holdings — its books, videos,
periodicals, and e-books — including all material housed in the Athens Campus Library. You may renew checked-out materials through the MAYFLOWER to avoid overdue fines using the My Account link.

**Journal Locator**

Members of the Piedmont College community have access to over 20,000 journals, magazines, and newspapers, each with extensive archives. Use the Journal Locator tab to learn which full-text journals you can access online and the service through which they are provided.

**Interlibrary Loan**

Interlibrary Loan is the service through which books and journal articles not held by Piedmont College Libraries are borrowed from other libraries for your use. You may request materials from the Library’s own holdings at Demorest or Athens, or request materials from other libraries. Forms for journal article or book requests are available on our website. Full and precise citations should be provided, along with complete contact information. Only requests with all of the required information will be processed.

**Materials Owned by the Library:** Students and faculty at the Demorest Campus may request that books from the Athens Campus Library be brought to Demorest for their use and vice versa. In addition, remote cohort students and faculty may request that materials from either collection be mailed to them. Note that all circulation policies apply, including overdue fines and recalls. You will be responsible for returning the book(s) by the due date. Remember, you may renew books online in the MAYFLOWER in order to avoid overdue fines.

**Materials Not Owned by the Library:** For access to materials not owned by the Library and not available online, you may obtain the material through ILL. When a request for material not available in our library is received, the Library will ask to borrow such materials from another library. Please allow a week or two from the time your request is submitted to receive physical items (i.e. books) through Interlibrary Loan. The turnaround time for digital resources (i.e. journal articles) is much faster, usually 24 to 48 hours.

**Borrowing Privileges at Other Institutions**

All public and many private academic institutions allow local residents to use their facilities and services on-site. However, library services such as book borrowing are usually not available to persons who are not registered students. Piedmont College Libraries have negotiated book borrowing privileges for our students at several public academic libraries around the state. Book borrowing privileges at other institutions do not include remote access to their electronic resources.

- **University of Georgia Libraries**

  All Piedmont College students, graduate and undergraduate, have book borrowing privileges at the University of Georgia Libraries. Book borrowing privileges last only for the duration of each semester. At the beginning of every semester, the Library sends the UGA Library a list of all currently registered students. It's a good idea to call ahead at the UGA Main Library Access Services Department and make sure that your name has reached them before you visit. Their phone number is 706-542-3256. To receive your borrower’s card, you should go to the Main Library Access Services office.

  UGA borrowing privileges include borrowing from the Science Library at UGA, but students must go to the Main Library to receive their borrower's card at the Access Services Office before borrowing at the Science Library. Students may also use the UGA School of Education’s Curriculum Collection in Aderholt Hall, though the items in that collection do not circulate.
• **Kennesaw State University, Sturgis Library**
  Piedmont College graduate students who live in the vicinity of Kennesaw State University should take advantage of the book borrowing privileges available to Piedmont College students at the Sturgis Library on the Kennesaw campus. These borrowing privileges last for the duration of each semester.

  Every semester, the Library sends Sturgis Library a list of all students who have fully completed registration. We suggest that you call ahead to the KSU Circulation Office to make sure your name has reached them before you visit. Their phone number is 770-423-6202.

• **The Library of the University of North Georgia, Dahlonega**
  Piedmont College graduate students who live in the vicinity of Dahlonega, Georgia, should take advantage of the book borrowing privileges available to Piedmont College students at the UNG Library on the Dahlonega campus. These borrowing privileges last for the duration of each semester. Students should be prepared to identify themselves with their College ID cards.